



**Maids
of Honor**
Our Name Says It All

Residential-Commercial – Bonded-Insured
Office (602) 504-1047 • Cell (602) 908-7455
Owner: Cathy Sandberg Office Manager: Tania Knitter

1st Visit _____ Weekly _____
Bi-Weekly _____ 4 Weeks _____

Home: _____ Work: _____
Cell: _____ Other: _____

Client Name: _____ Crossroads: _____

Address: _____

Directions: _____

<u>KITCHEN</u>	GN	SP
Clean stove top, drip pans, hood	X	
Vacuum and mop floors	X	
Spot wipe cabinet doors, drawers	X	
Clean counter-tops and appliances	X	
Clean microwave inside and out	X	
Clean sink, stoppers and knobs	X	
Clean refrigerator top, front, seals	X	
Spot clean woodwork	X	
Wipe baseboards & woodwork		X
Lemon oil cabinet fronts		X
Remove knobs & vent screens on stove		X
Remove bottom refrigerator grill		X
<u>BATHROOMS</u>		
Clean & sanitize sinks, faucets, toilets	X	
Clean and shine mirrors	X	
Wipe toiletries and towel bars	X	
Clean tub, shower, tile and basin	X	
Clean floors	X	
Spot clean woodwork	X	
Wipe baseboards		X
Lemon oil cabinet fronts		X
Wipe light fixtures		X
<u>REMAINING ROOMS</u>		
Tidy the room	X	
Empty and clean ashtrays	X	
Wipe telephones	X	
Empty, clean, re-bag wastebaskets	X	

<u>REMAINING ROOMS</u>	GN	SP
Dust wall hangings, pictures	X	
Spot wipe doors, walls, light switches	X	
Clean furniture and knick knacks	X	
Dust ceiling fans, blinds	X	
Dust cobwebs	X	
Dust baseboards, vents, window sills	X	
Vacuum carpeting, mop floors	X	
Clean laundry room (if inside the house)	X	
Sweep outside front entrance door	X	
Wipe window sills, vents, baseboards		X
Wipe ceiling fans, blades, glassware		X
Clean and shine pictures		X
Wipe light switches and fixtures		X
Wipe vertical blinds		X
Move furniture (within reason)		X
Vacuum furniture		X
<u>SPECIAL PROJECTS</u>		
Clean oven, racks, and grill	\$15-\$25	
Clean refrigerator inside, racks, drawers	\$15-\$25	
Wash walls (based on condition)		
Plant shelves		
<u>WINDOWS</u>		
Sliding glass doors, tracks and trim (one included)		
Windows inside and out, and tracks		

Please note: GN= General cleaning. SP= Spring cleaning.

All items in GN column are done every visit and items in SP column are done in rotation.

Payment is due in full upon completion of work. There will be a \$20 service charge for a cancellation without a 48-hour notice or \$50 when we are locked out of a house, due to travel time and scheduling.

Start date _____ Key location _____ Preferred time _____

Price _____

Special Instructions
For: _____

Garbage bag location: _____

Dumpster Location: _____

Kitchen: _____

Master Bath: _____

Hall Bath: _____

3rd Bath: _____

Family Room: _____

Living Room: _____

Dining Room: _____

Den/Office: _____

Master Bedroom: _____

Bedroom #2: _____

Bedroom #3: _____

Bedroom #4: _____

Laundry: _____

Halls/Entry/Stairs: _____
